



mothercraft™
ottawa

Helping families
grow and thrive



WE NEED
NEW
BOARD
MEMBERS!

Do you want to be part of a team that makes a difference in the lives of children and families across Ottawa?

If you would like to be involved with Board governance, policy development and long-term planning for one of Ottawa's outstanding community agencies, we would be interested in receiving your application to the Board of Directors.

We are seeking individuals with strong backgrounds in one or more of the following priority areas (bold is areas of greatest priority):

- Risk Management
- Legal
- Physical Plant (physical building assets)
- Child and Family Services
- Mental Health
- Government relations
- Fundraising/ Financial partnerships
- Community Development

Apply now and send us your resume explaining how your skills fit to Tracy-Lynn Mallett, Human Resources Manager at tl.mallett@mothercraft.com

See more about this posting and learn more about us at:
www.mothercraft.com/careers



ARE YOU A
FIT FOR
OUR
BOARD?

Our Programs: Helping Families Grow and Thrive

Mothercraft Ottawa is a non-profit multifaceted family support agency offering a wide array of programs for families from pregnancy to school age. Mothercraft has been supporting and meeting the needs of families and care providers in our community since 1944.

Our Values

Through our work with families, staff, partners and the community, Mothercraft is dedicated to:

- Creativity: Exploring possibilities
- Nurturing: Supporting each other with compassion
- Inclusivity: Welcoming and encouraging diversity
- Integrity: Acting with honesty and reliability
- Collaborative Relationships: Built on respect and communication.

Our Board

The role of our Board of Directors is to provide governance to the organization, identify and monitor strategic priorities, set agency policies and determine innovative ways to promote and expand services and supports. Mothercraft values the different perspectives, knowledge, skills and interests that each Director brings to the Board.





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THE
DETAILS
YOU NEED

We Welcome New Members Who

- Are over 18 years old;
- Are able to serve as a corporate director;
- Are supportive of our Mission Statement;
- Available once a month for board meetings;
- Available once a month for committee meetings; and
- Available adhoc for budget review and external audit.
- Previous board experience is not essential but would be considered an asset.

How we Work

The Board meets 8 times a year in Westboro (or remotely at this time) to discuss and review operations and committee work. The approximate time commitment for this position is 5-10 hours per month.

Applying

Please submit your resume and a cover letter which explains (1) how your expertise fits the skill sets defined above and (2) when you would be available to join the board.

Please submit by email to Tracy-Lynn Mallett, Human Resources Manager at tl.mallett@mothercraft.com.

Deadline: This is an ongoing recruitment, but we seek the right candidate as soon as possible.