



## Job Posting

### Educator– Mothercraft Ottawa – Elmdale Location

Mothercraft Ottawa is a non-profit multifaceted family support agency offering a wide array of programs for families from pregnancy to school age.

Through our work with families, staff, partners, and the community, Mothercraft is dedicated to:

#### Adult-friendly Version

- *Creativity: Exploring possibilities.*
- *Nurturing: Supporting each other with compassion.*
- *Collaborative Relationships: Built on respect and communication.*
- *Inclusivity: Welcoming and encouraging diversity.*
- *Integrity: Acting with honesty and reliability*
- *We use imagination.*

#### Kid-friendly Version

- *We are caring.*
- *We work together.*
- *We welcome everyone.*
- *We do our best.*

**POSITION AVAILABLE:** Educator

**START DATE:** ASAP

**HOURS OF WORK:** Part-time 27.5 hrs/week - 7:15-9:15 am and 2:30-6:00pm, Monday through Friday. As well as 7.5 hours per day on non-instructional days and school breaks

#### JOB DESCRIPTION

The Educator, under the direction of the Program Manager and in conjunction with the Lead Educator, implements our Child Care Program in accordance with the Program Statement in their program classroom(s). They promote the cognitive, social, physical and emotional well-being and development of the children under the guidelines of *How Does Learning Happen? Ontario's Pedagogy for the Early Years* and Mothercraft Ottawa's mission and strategic plan and the Child Care and Early Years Act (CCEYA).

The Educator models our program to other classroom staff, post-secondary students and volunteers and acts as a resource to parents. They also provide support and guidance when dealing with behaviour issues.

In addition to teaching, the Educator is responsible in assisting the Lead Educators and Early Childhood Educators in providing diverse basic care needs including supplying proper nutrition and performing cleaning duties.

#### QUALIFICATIONS:

- experience working with children in a group child care environment;
- strong knowledge of early years child development
- a reflective and forward thinking educator;
- a strong and positive communicator;
- a contributor and team player;
- Valid first aid and CPR level C certification including infant and child;
- Satisfactory vulnerable sector check
- RECE an asset

## **SALARY AND BENEFITS:**

Salary: \$21.97/hour and benefits as per our policy manual

Mothercraft Ottawa reserves the right to modify the terms of its benefit packages, from time to time, in its sole discretion.

If interested, please submit cover letter and resumé to [susie.munro@mothercraft.com](mailto:susie.munro@mothercraft.com) by November 12, 2021

**In your cover letter, please indicate the position you are interested in applying for and explain how your experience in the field supports your suitability for this role.**

**Please note that while we appreciate your interest in the position, only applicants who are short listed for an interview will be contacted.**

*Mothercraft Ottawa is committed to providing a barrier-free work environment in concert with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, Mothercraft Ottawa will make accommodations available to applicants with disabilities upon request during the recruitment process.*

*Mothercraft Ottawa strives to ensure that its employment practices are free from direct and indirect discrimination and is committed to upholding the human rights of those participating in the hiring process. In pursuit of this commitment, Mothercraft Ottawa will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.*