

**CANADIAN MOTHERCRAFT OF OTTAWA-CARLETON  
JOB POSTING**

Internal/External Posting

**Prenatal Educator Contractor**

**Position summary:**

Mothercraft Ottawa is a charitable, non-profit organization that provides programs and services for families from prenatal to school age. Our mission is to enhance the well-being of families through responsive, quality services achieved through the development of our innovative programs and services.

We are currently seeking a Prenatal Educator to deliver Mothercraft Ottawa's evidence based Prenatal and Birth Preparation curriculum. This program is focused on providing current and relevant information, instilling confidence in the participants and increasing their awareness of available options and support services.

**Accountability:**

The Prenatal Educator is an independent contractor who is accountable to delivering our Prenatal Program as directed by the Director of Child and Family Services and in consultation with the Family Outreach and Volunteer Support Worker.

Delivering this program with our organization will mean:

- (1) Teaching at least once monthly (currently weekend) The Mothercraft Ottawa Prenatal Program;
- (2) Ensuring the Program has the supplies required;
- (3) Debriefing with program staff as necessary and assist in the evaluation of the training;
- (4) Communicating the successes and needs of the program well, consistently and frequently;
- (5) Maintaining an up to date awareness of changes to current best practices and Prenatal Education Key Messages for Ontario, community services, supports, events and disseminate information as required;
- (6) Maintaining complete confidentiality

**Qualifications:**

- Childbirth Educator training or demonstrated experience in prenatal education
- Experience in group facilitation
- Accessibility for Ontarians with Disabilities Act training
- Minimum of 2 years teaching experience in Childbirth or Prenatal education
- Awareness of current practices and trends in the Perinatal Health field
- Working knowledge of current practices in Ottawa Hospitals

- Working knowledge of local breastfeeding resources
- Ability to adapt the content of the curriculum to the specific needs of a group while ensuring all subject matter is covered
- Excellent critical thinking, problem-solving and decision-making skills
- Excellent verbal and written communication and interpersonal skills
- Strong client centered customer service
- Demonstrated strong organizational and time management skills
- Sound judgment and integrity, tact and diplomacy
- Proficient in both spoken and written English
- Proficient in using audio/visual/technological equipment (ie: laptop, powerpoint, DVD)

**Hours:**

We currently schedule a monthly one-day intensive program scheduled on a Saturday or Sunday. This is the minimum requirement, but should a Prenatal Educator have availability for additional sessions, we would be willing to explore different options to meet community need.

**If you are interested in partnering your services to this opportunity, please send a letter of interest outlining your fit with our program and a current cv to [lana.turnbull@mothercraft.com](mailto:lana.turnbull@mothercraft.com) before May 14<sup>th</sup>, 2018.**

Lena Turnbull  
Director of Child and Family Services  
475 Evered Ave  
Ottawa ON K1Z 5K9